

Example only – not an operational document

Food4Macc Vulnerable Persons Policy

(no longer operational)

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Signed on behalf of

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Name:

Date:

Issue Number	Date issued	Revision / change

1. Introduction

Food4Macc (F4M) will take all reasonable steps to protect the safety and welfare of all volunteers involved in its authorised activities. All authorised F4M activities are covered by the F4M Health and Safety policy.

This additional policy relates to volunteers who are children (i.e. under 18 years old) and vulnerable adults.

2. Policy for Working with Children

Children (under 18 years old) are most welcome to work on F4M activities, including in fruit and vegetable gardens, but they **must be accompanied at all times by responsible adults (parents or guardians) who will take full responsibility for them and their safety during their involvement.**

Each responsible adult **must** sign up to the Volunteer Acceptance of Working Guidelines applicable to the F4M activity on which the child is working and ensure that these are followed by the child or children for whom he/she is responsible.

3. Policy for Working with Vulnerable Adults

F4M views a vulnerable adult as a person who has one or more of the following conditions:

- a) A learning or physical disability; or
- b) A physical or mental illness, chronic or otherwise, including an addiction to alcohol or drugs; or
- c) A reduction in physical or mental capacity.

F4M members and volunteers are not qualified to take responsibility for the care and safety of vulnerable adults while working on an authorised F4M project.

A vulnerable adult may work on an authorised F4M project at the discretion of the Project Manager; however, he/she **must be accompanied at all times by a responsible adult or carer who is qualified to take responsibility for that individual and who can ensure that he/she conforms to the Working Guidelines for Volunteers.**

Responsibility for the well-being of the vulnerable adult will rest with the qualified person and **not** the F4M Project Manager or representative.